



BÜHLMANN Laboratories AG, a private equity-backed company, is a high growth production and trading company in the life sciences sector based in Schönenbuch, canton of Basel-Landschaft. Over the past 40 years we have developed leading in-vitro diagnostic (IVD) products, which are trusted by hospitals and private medical laboratories world-wide. We employ over 150 professionals of which 130 at Schönenbuch.

In order to **support our CEO**, we are seeking to fill a **newly created position**. The role is available for an immediate start or as per mutual convenience.

Project Manager (100%)

Key Responsibilities

- Support our CEO with special cross-functional projects and act as a Project Manager or Project Engineer for major projects aiming to transform the company
- Help infusing a “Get things done” mindset, including values such as leadership and accountability
- Design (in a teamwork) tools and templates to structure and monitor projects
- Take ownership of the project lifecycle, from initiation to completion, ensuring that the projects are delivered on time and within scope
- Develop and maintain project plans, timelines and milestones
- Organize, coordinate, plan and control project resources and budget
- Assist in the preparation of management presentations and board reports
- Present project status to management
- Collaborate with cross-functional teams to improve performance and support business initiatives

Your Profile

- **Master degree in technical or business studies**
- At least 5 years of **project management** experience in a similar position
- Advanced Excel skills. Experience with MS Dynamics 365 and Power BI is a plus
- Excellent communications skills in **German** and **English**, knowledge of French is a plus
- Discreet, solution-oriented, team player with hands-on mentality. You will collaborate with various departments to provide insights that drive strategic planning and performance improvement
- Workplace: Schönenbuch, Basel-Landschaft

We offer

- Interesting and challenging tasks in a steadily growing international in-vitro diagnostics company, supported by a leading private equity firm (KLAR Partners)
- A dynamic environment with flat hierarchy and short decision paths
- Flexible working hours, a 40-hour workweek, 5 company bridge days
- Loyalty to the company is financially rewarded
- Employer contribution for non-occupational accident and health insurance
- One home office day per week is possible

We are looking forward to receiving your complete application documents for confidential review, preferably via email to career@buhlmannlabs.ch

Direct applications are preferred. Swiss agencies only are welcome.

Data protection: Your application documents will be reviewed and processed solely for the purpose of filling the position. After the successful placement of the position, the submitted documents will be securely disposed of.

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